



21 July 2005

Minutes of the IB Meeting 2005/06, Lloret de Mar, 19-21 July 2005

Presence

IB 2004/05

János Betkó, President

Dominic Tegelbeckers, Secretary

IB 2005/06

Alan Götz, President

Marc Lutz, Treasurer

Topics

- I) IB policy paper 2005/06
 - 1) Communication
 - 2) Finances
 - 3) Carnival
 - 4) Promotion & new sections
 - 5) Cooperation with other organisations
 - 6) Continuity
- II) Revising the policy paper 2004/05
- III) General Assembly in Heidelberg (October 2005)

I) IB policy paper 2005/06

Comments on the draft-policy paper or on subjects mentioned therein:

I) Communication

Website:

- add some pictures to gallery
- increase Christian Schlag's (Secretary 2005/06) share of the burden
- for the sake of continuity: digitalisation of information

- forum: Alan to be made one of the moderators; increase use of forum through more posts on current events & posting ISHA newsletters as "Announcements by the IB"

2) Finances

a) Membership fees 2005/06

Have to get sections to pay. Need complete list of paying sections for administrative purposes.

b) Secondary sources of income

So far the membership fees are our only source of income. Perhaps university of Utrecht or Swiss government fund for cooperation with Europe could be tapped?

c) Expenditures

ISHA is or could be spending its money on...

- the upkeep of the website,
- Carnival (if it isn't self-sufficient);
- an emergency seminar organisation fund to help struggling sections organising ISHA events (100 euros as motivation or emergency back-up), especially since it looks good when organising sections can say that the main organisation is also financially backing the event;
- maybe in future IB members' expenses to be covered by ISHA budget so as not to exclude financially less well equipped (perhaps to be refunded at the end of the year if overall attendance at ISHA events was satisfactory) -> would have to be discussed and decided by GA
- plus, a minimum of 500 euros should be on the account at all times

3) Carnival

- also non-academic articles about ISHA events (upcoming: Zürich, Heidelberg), article by Bas (Nijmegen)
- ask Ivan Dujmic how far he is on the layout & ask him to forward his layout data to next Carnival editor
- best promotion is to actually produce issues
- maybe order Council members to write something? (to set good example to others)
- ask sections with their own journal to translate (if necessary) and send in the best article of their last issue
- include academic discussions from the forum

4) Promotion & new sections

new sections since 2004/05:

- very good new section: Utrecht
- potential new sections in Serbia, Italy and Bulgaria
- interested parties in Montpellier (-> Christian Jauch, ISHA Heidelberg)

specific target areas 2005/06: Germany (esp. in months surrounding HD seminar), Israel (Michi Boller, ISHA Fribourg), Romania (Andreea Cristea, ISHA Heidelberg)

remind sections to avoid dying out/take care of good generation changes

5) Cooperation with other organisations

a) IFISO

- get on their mailing list
- meeting in November
- include us (+ logo)

b) Clioh-Net:

Try to re-establish contact, maybe to get our events advertised through their members

6) Continuity

specific tasks for Council members:

- IB will motivate Council to communicate
- Council members will be asked to function as local Carnival editors and therefore have to find two articles per year
- IB will present Council with a to-do list (money, sections, articles; academic, regional task: Jonas Ahlskog, Croats to recruit Balkanians)
- János Betkó has volunteered to write a manual on how to organise an ISHA event

II) Revising the policy paper 2004/05

The next point on the agenda was the out-going IB's policy paper for 2004/05, scrutinising the goals that IB had set itself and comparing how far they got in realising these goals.

- "Get our finances at order, trace as good as possible what happened to ISHA money past years and start a financial administration, and improve our financial situation"
 - o Money was counted by TC (everything in order there), official document (?), Swiss account, older money impossible to trace (2003-05), situation improved, few thousand (x) euros inaccessible on former Belgian account
- "Get other sources of income next to the membership-fee"
 - o T-shirts failed to generate extra income, finding sponsorship in Netherlands failed, still worth trying though...
- "Have a decent administration and relevant contact information for all ISHA sections"
 - o all sections listed on website -> have to ask sections for update
- "Get a bunch of new sections involved"
 - o Utrecht probably is the only really new section to join ISHA in 2004/05, but with a steady and forceful presence at ISHA events and providing the Carnival editor for 2005/06 as well as the 2006 annual conference they have so far proved a real asset for ISHA
- "Have a good website, that looks good enough to represent our organisation to people that know nothing about us"
 - o done
- "Improve communication between members, IB and ISHA people in general"
 - o done
- "Get a degree of continuity into the organisation, prevent information getting lost or forgotten, make it easier for boards to follow each other"
 - o done

III) General Assembly in Heidelberg (October 2005)

The GA is to be announced three months in advance (impossible now...); proposals are to be announced two weeks in advance

Points for agenda:

- altering the statutes
- use of ISHA's finances (reimbursement of IB members' expenses or no)
- no extra speaker chairing GA
- old IB's financial report, year's report, etc.
- new IB presenting draft budget, year's policy, etc.
- minutes/outline of IB meeting 2005