



**Minutes of the
General Assembly, Helsinki, 18 April 2003**

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Appointment of technical chair

- Laura Ekholm appointed to technical chair

Opening

- Meeting was opened at 15:20

Agenda

- The agenda was read

Minutes

- Minutes from last meeting were accepted
- (Zurich has now paid for their membership)

Reports

IB

The President

- The president mentioned that this year hasn't been quite as active as the last one (2001-02)
- Cooperation has been started with Clionet
- One ISHA representative can be sent to Clionet activities in Vilnius this spring

The Treasurer

- ISHA finances need to be cleared and it has been planned that they are going to be cleared before the next meeting
- ISHA's financial troubles date back to the late 1990s
- There are still some questions with no proof of what has happened

- 2001-02: a very successful year according to activities, but not financially
- Financial manager of 2001-02 was Tomas Radon
- No reports about the transactions; most of them were done in cash with no reports done about them

- What is going to be done now: extraordinary GA in Heidelberg in August
- The problem with the receipts

- The account has been changed and that has caused some problems too

- What can be done to get the bookkeeping in order?

- The "old" ISHA (ended July 31st 2002) , and the "new" ISHA (started August 1st 2002) are two totally separated associations
- Before the next seminar (Heidelberg) the bank account in Belgium will be ended and the money is taken away from there (the "old" ISHA money); this money is given as a donation to the new one and a new account is opened in Switzerland (Zurich); that will be the starting point of the new bookkeeping of the "new" ISHA; the membership fees paid in cash (this year) and the donation will be put on the new account and we will start with this money
- All the receipts will be shown in the next GA; with the available information it will be shown that no money is missing
- Does the GA accept the donation to be given?
- Sara Roigiers is going to take the money out of the old account and close that account; the money will then be handed over to the next treasurer; the receipts are going along with every event
- Reasons to change the bank account have to do with the legal system in Belgium (difficulties for international associations)
- GA agreed to approve that the "old" ISHA is going to make the donation to the "new" ISHA according to the plan

Council

- The council has discussed many different topics during the conference week's meetings
- There were no special events or activities to mention

TC

- The accounts could not be checked
- The accounts were not given to the TC because of the problems mentioned earlier
- The books of this year will be presented in Heidelberg to be checked by the TC
- The work of the TC was explained and discussed

Finances

- Membership fees
- In previous years the sections paid the membership fees towards the end of the year
- For this year they have been asked to pay in the beginning of the year
- Statutes: if membership fee is paid before 1st of August there is a 25 € reduction, which means that the fee will be 50 € and if paid after that it will be 75 €
- membership fee is raised to 100 € but still with the 25 € reduction
- At the meeting there were not enough members present, and the fee could not be changed
 - o The fee will therefore be raised for 2004-05

Questions:

- Many sections think that 75 € is too much: who want to pay 100 € when you can do everything on the ISHA conferences without paying?
- Carnival printing costs
- If Carnival is printed in Bucharest as it is now, it is possible to pay for a maximum of 2 issues per year
- Which sections have paid? Almost every section that is constantly active are paying their fees, and the ones who don't pay are mostly the inactive ones

Comments of the sections:

1. 100 € is probably too high; there are people who could be active, but they find the fee too high
 2. Carnival is important for ISHA, and the fees are needed to finance its publishing
 3. It would be OK whatever is decided
 4. We get money for the fee from the universities
 5. A higher fee is no problem
 6. We are not getting new, paying members when going on like this, because many consider 100 € a lot of money
 7. It is not only the membership fee that is a problem; the problem of printing Carnival
 8. 75 € is OK
 9. The problem could be approached differently: the money for Carnival could be collected from the conference fees?
 - The differentiating of conference fees (different fees for members and non-members); this has been discussed before
 - Keeping the financing of conferences / seminars and the international financing separated
- Comment:
- This separating would not make very much difference
- Comment:
- The problem of becoming a member
11. 75 % is OK

12. For us, these conferences are ISHA, and for most other “Carnival means ISHA”; the importance of Carnival

13. All sections are not able to participate in conferences; are everyone able to get to know about the raise of the fees?

14. Carnival could be done cheaply as well (printed and then copied)

15. Reconsidering the publishing of Carnival on Internet

16. Lowering the publishing costs of Carnival

- there are a lot of interesting proposals, and much that should be discussed
- these questions could be discussed further in Heidelberg

Comment:

- The IB could make a proposal about this in Heidelberg and the decision could be made then
- The question will be discussed in Heidelberg, and there will be different proposals to be presented for the decision
- Other financial questions
 - Grants for projects
 - Grants for seminars and conferences
 - Cooperation with Clionet

Statutes

- The GA in Nijmegen accepted the changes to the statutes, which made the association Swiss instead of Belgian
- The statutes were approved, but there were some smaller changes, which were not approved then
- The new statutes were sent by e-mail, but we didn't get them before the meeting, and so the changes could not be approved at this meeting
- It was decided, that the statutes are going to be changed and approved in Heidelberg

GA and seminar Heidelberg in late August 2003

- Number of seminar participants limited to 50
- The seminar is going to be held at the end of August
- Participants will be chosen in the order they send their applications; if there are more than 50 applications, the rest will be put on a waiting list, in case someone drops out

Questions and comments:

- Participation of sections
- The assembly approved that the seminar will be held in Heidelberg and that a GA will be held during that seminar

Elections

- Three board members: president, academic secretary and treasurer,
- Five council members,
- Two TC members and a
- Carnival editor
- The call for candidates on the list

- Two candidates were not present, but the statutes don't stop from electing candidates that are not present

Candidates for President

- Thomas Förster (Heidelberg) foerster-th@gmx.de (not present)

Carnival editor

- Ilarion Tiu (Bukarest) ilariont@yahoo.com (not present)

Candidates for Academic Secretary

- Anne-Ruth Groen (Nijmegen) anneruthgroen@hotmail.com

Candidates for Treasurer

- Ronald de Bruin (Groningen) r.de.bruin@mail.pt

Candidates for Treasury Committee (2 members)

- Mihnea Anastasiu (Bucuresti) mihnea_anastasiu@yahoo.co.uk
- Outi (Lyyli) Nieminen (Turku) ousini@utu.fi

The Candidates for the Council (5 members)

- Alan Götz (Heidelberg) alfgarnett@gmx.de
- Ivan Zagar (Pula) izagar1992@yahoo.com
- Peteris Ancans (Riga) gladius@parks.lv
- Renata Arar (Zagreb) reja_arar@yahoo.com
- Riikka Mandelin (Turku) rmmmand@utu.fi

The webmaster

- Annika Ivantso (Helsinki) annika.ivantso@kolumbus.fi

Activities

- ISHA Eindhoven will be organising a seminar in Rotterdam on New Year; limit: 40 participants; topic: architecture
- The GA in Heidelberg will approve the next conference; conference for next Easter
- Rotterdam seminar approved
- The 15th annual conference is going to be approved in Heidelberg

Other business

- *Carnival*
 - Carnival could be only a web edition
 - Many other publications like this are only published on the Internet, and there will not be as much problems about it than some years ago
 - The layout
 - The layout (shape, covers etc.) is expensive and that is mainly the thing that makes the publishing expensive
 - Easier to get money from universities if Carnival is printed
 - The publicity that ISHA gets from Carnival
 - The problem of access to Internet

- The printed version being needed along with the online version
- the file format

- *Clionet*
 - One person can be sent to the next Clionet conference
 - Clionet will pay the participation and the travel expenses
 - One council member (Peteris Ancans) and the new president (Thomas Förster) will participate
 - If the new president can't go there, two council members can be sent
 - Clionet seminar will be held in May in Latvia
 - The GA decided, that at least one council member will be at the seminar and will speak as a member of ISHA

- The question of how to make all participants send in their abstracts;
- This time personal e-mails were sent to everyone, and this turned out to be very effective
- the question about attending seminars: only the sections who paid their membership fees could attend
- do first time participants have to write papers?
- guidelines for organising seminars
- idea of making some guidelines or instructions
- a set of guidelines was discussed last summer; nothing was decided, but a draft has been written

- List of members
- Question about the list of new council members?

Announcements

- To join the ISHA-list, go to page <http://www.yahogroups.com/ISHA-list> to subscribe or send a Subscribe-message to the list address
- ISHA website: www.ISHA-international.org
- E-mail addresses

- The president expressed his gratitude to ISHA for an amazingly good time and thanked the organisers of this conference